

# **Chung Yuan Christian University Fire Safety Management Committee Establishment Guidelines**

Approved at the 884th Administrative Meeting on April 14, 2011

Revised according to Letter No. 1050002657, dated August 25, 2016

**Article 1** To prevent disasters and accidents and ensure the safety of faculty, staff, and students, Chung Yuan Christian University establishes the "Fire Safety Management Committee" (hereinafter referred to as "the Committee").

**Article 2** The Committee consists of five to seven members. The Vice President serves as the Chairperson, and the Director of the Environmental Protection and Safety and Health Center, along with the Dean of Student Affairs, are ex officio members. Other members are appointed by the President from faculty or external professionals with expertise. The term of appointment is one year.

**Article 3** The duties of the Committee are as follows:

1. Formulating and revising campus fire safety policies.
2. Reviewing plans related to campus fire safety.
3. Supervising the handling of campus fire safety incidents.
4. Promoting fire safety education and training on campus.

**Article 4** The Committee convenes once per academic year and may hold additional meetings as necessary.

**Article 5** Meetings of the Committee require the presence of more than half of its members to be convened. Resolutions are passed with the agreement of more than half of the members present.

**Article 6** These guidelines shall be implemented after approval by the Administrative Meeting and promulgation by the President. Revisions follow the same procedure.